

DPD-7194-59

21 October 1959

The Lovelace Foundation for Medical  
Education and Research  
4800 Gibson Blvd., S.E.  
Albuquerque, New Mexico

Attention [REDACTED]

Gentlemen:

Reference is made to our Contract No. M-856. It is necessary that this office be currently informed of the status of funds allocated to the contract for budgetary purposes. Such data is also of importance to you to insure that the contract is not overexpended without prior written approval of the Contracting Officer.

In order to accomplish this, it is requested that the information necessary to complete the attached form be furnished this office not later than the 5th of each month.

With reference to the column entitled "Estimate to Continue Contract to 30 June 1960", it is requested that the amount to be indicated be your best estimate based on work already performed and your present knowledge of work expected to be performed, and not based necessarily on the amount initially proposed for allocation to the contract for Fiscal Year 1960. Should your estimate exceed the amount allocated to the contract, it is requested that an explanation of the expected overrun be furnished in the "Remarks" column.

Your cooperation in submitting this information will facilitate administering your contract and will be appreciated.

Very truly yours,

DPD-DD/P [REDACTED]

Distribution:

- 1 - Lovelace - [REDACTED]
- 1 - M-856 (A&I)
- ✓ 1 - Chrono, DPD

[REDACTED]  
Contracting Officer